



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

September 04, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

37 September 4, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

### **AWARD OF CONTRACT FOR AS-NEEDED EMERGENCY REMOVAL OF HAZARDOUS MATERIAL PROGRAM (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

This action is to award two contracts for as-needed emergency removal of hazardous material at County facilities, rights of way, and project locations anywhere within Los Angeles County.

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Award the contracts for the As-Needed Emergency Removal of Hazardous Material Program in an annual aggregate sum of \$2 million and a potential maximum aggregate program sum of \$11 million to Ocean Blue Environmental Services, Inc., and United Pumping Service, Inc. The contracts will be for a term of one year commencing upon your Board's approval or execution by both parties, whichever occurs last, with four 1-year renewal options and up to six month-to-month extensions for a maximum potential term of 66 months.
3. Authorize the Director of Public Works or her designee to annually increase the program sum up to an additional 10 percent of the annual program sum for unforeseen, additional work within the scope of the contracts, if required; and to adjust the annual program sum for each option year over the term of the contracts to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of these contracts.

4. Authorize the Director of Public Works or her designee to execute these contracts; to renew these contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or her designee, each individual contractor has successfully performed during the previous contract period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if, in the opinion of the Director of Public Works or her designee, it is in the best interest of the County of Los Angeles to do so.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to provide as-needed emergency removal of hazardous material at County facilities, rights of way, and project locations anywhere within Los Angeles County. The Department of Public Works (Public Works) has contracted for these services since 1989.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

This program is for an aggregate annual amount of \$2 million plus 10 percent for unforeseen, additional work within the scope of the contract. This amount is based on Public Works' estimated annual utilization of the contractors' services.

Funding for these services is included in the Fiscal Year 2012-13 Internal Service Fund Budget, which will be reimbursed from the Flood Control District Fund and Road Fund Budgets. When the need arises for services under these contracts, financing the required services will be from the appropriate fund source. Total annual expenditures for these services, however, will not exceed the maximum aggregate program sum approved by your Board. Funds to finance the contracts' optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended contractors are Ocean Blue Environmental Services, Inc., located in Long Beach, California; and United Pumping Service, Inc., located in the City of Industry, California. Ocean Blue Environmental Services, Inc., is certified by the County of Los Angeles as a Local Small Business Enterprise. These contracts will commence upon your Board's approval and execution by both parties for a period of one year. With your Board's delegated authority, the Director of Public Works (Director) or her designee may renew these contracts for four 1-year renewal options and a month-to-month extension up to six months for a maximum potential contract term of 66 months.

The contracts will be in the form substantially similar to the form previously reviewed and approved by County Counsel (Enclosure A). Prior to the Director or her designee executing these contracts,

the contractors will sign and County Counsel will review them as to form. The recommended contracts with Ocean Blue Environmental Services, Inc., and United Pumping Service, Inc., were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The contractors are in compliance with the requirements of the Chief Executive Officer and your Board.

The award of these contracts will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. These contracts contain terms and conditions supporting your Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

Proof of the required Comprehensive General and Automobile Liability insurance policies, naming the County as additional insured, and evidence of Workers' Compensation insurance will be obtained from the contractors before any work is assigned.

Pursuant to the applicable memorandum of understanding, the Request for Proposals (RFP) for these contracted services was submitted on September 28, 2011, to the appropriate union for review. The union has not asked to meet with Public Works regarding this solicitation.

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code, Chapter 2.201) does not apply to these recommended contracts, which are for services required on an as-needed and intermittent basis; hence, these contracts are not Proposition A contracts (Los Angeles County Code, Chapter 2.121).

These contracts include a cost-of-living adjustment provision, which is in accordance with your Board's Policy approved January 29, 2002.

## **ENVIRONMENTAL DOCUMENTATION**

These services are categorically exempt from the provisions of the California Environmental Quality Act (CEQA). These services are within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15330 of CEQA.

## **CONTRACTING PROCESS**

On September 29, 2011, Public Works solicited proposals from 177 independent contractors and community business enterprises to accomplish this work. Also, a notice of the RFP was placed on the County's "Doing Business With Us" website (Enclosure B), and an advertisement was placed in the Los Angeles Times.

On November 14, 2011, six proposals were received. The proposals were first reviewed to ensure they met the minimum requirements in the RFP. One proposer withdrew their proposal. Two proposers were disqualified due to failure to comply with the RFP's minimum mandatory requirements. The remaining three proposals having met these requirements were then evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, and references utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that these contracts be awarded to the highest-rated and second highest-rated, apparent responsible and responsive contractors, Ocean Blue Environmental Services, Inc., and United Pumping Services, Inc., respectively. As-needed emergency work will be assigned starting with the highest-rated contractor first. If the contractor is unavailable to respond to the emergency work within Public Works' established time frame, the second highest-rated contractor will be offered the work. Public Works successfully negotiated with United Pumping Service, Inc., to reduce their unit prices, which resulted in approximately 2 percent savings for the County, without adding extension years or reducing service.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of these contracts will not result in the displacement of any County employees as these services are presently contracted with the private sector.

#### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,



GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office

SAMPLE AGREEMENT FOR  
AS-NEEDED EMERGENCY REMOVAL OF HAZARDOUS MATERIAL PROGRAM

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and [Name of CONTRACTOR], a [Form of Entity] (hereinafter referred to as CONTRACTOR).

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on November 14, 2011, hereby agrees to provide services as described in this Contract for as-needed emergency removal of hazardous material.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Emergency Spills Daily Reporting Form; Exhibit G, Flood Maintenance Division Confined Space Manual; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Form PW-2, an aggregate amount not to exceed \$2 million per year or such greater amount as the Board may approve (Maximum Contract Sum).

FOURTH: Notwithstanding the foregoing, the parties understand and agree that this Contract is nonexclusive, the COUNTY may enter into other contracts for the performance of the same or similar services, and the CONTRACTOR is not entitled to or guaranteed the assignment of any work hereunder.

FIFTH: This Contract's initial term shall be for a period of one year commencing upon your Board's approval or upon execution by both parties, whichever occurs last. At the sole discretion of the COUNTY, this Contract may be extended in increments of one year, for a maximum potential contract of five years. The COUNTY, acting through the Director, may give a written notice of intent to extend this Contract at least ten days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of extending the Contract for the full one year, this Contract may be extended on a month-to-month basis, upon written notice to the CONTRACTOR at least ten days prior to the end of a term. The Director will provide a written notice of nonrenewal at least ten days before the last day of any term, in which case this Contract shall expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written

notice of nonrenewal. In addition, upon notice of at least ten days, the Director may extend the final contract term on a month-to-month basis, not to exceed a total of six months, for the convenience of the COUNTY.

SIXTH: Work will be awarded in accordance with Exhibit A, Scope of Work, Item E, Award of Work. The highest-rated Contractor is Ocean Blue Environmental Services, Inc., and the second highest-rated Contractor is United Pumping Service, Inc.

SEVENTH: The CONTRACTOR shall bill upon completion, in arrears, for the work performed during the preceding month. Work performed shall be billed at the unit prices quoted in Form PW-2, Schedule of Prices.

EIGHTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice shall be in triplicate (original and two copies) and shall itemize the work completed. The invoices shall be submitted to:

County of Los Angeles Department of Public Works  
Attention Fiscal Division, Accounts Payable  
P.O. Box 7508  
Alhambra, CA 91802-7508

NINTH: In no event shall the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

TENTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

ELEVENTH: The CONTRACTOR shall not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR shall monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR shall immediately notify the Contract Manager in writing. The CONTRACTOR shall send written notification to the Contract Manager when this Contract is within six months from expiration of the term as provided for hereinabove.

TWELFTH: The Director may adjust the rate of compensation set forth in Form PW-2 (Schedule of Prices) annually based on the increase or decrease in the U.S. Department of Labor, Bureau of Labor Statistics', All Urban Consumers Price Index (CPI) for the

Los Angeles-Riverside-Orange County Area for the 12-month period preceding the contract anniversary date, which shall be the effective date for any such cost-of-living adjustment. The percentage change in the rate of compensation shall equal 12 times the average monthly change in the CPI over the first nine months of the contract term preceding the effective date. However, any percentage increase shall not exceed the general salary movement granted to COUNTY employees as determined by the COUNTY'S Chief Executive Office as of July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in COUNTY employee salaries, no cost-of-living adjustment will be granted.

THIRTEENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through G, inclusive, the COUNTY'S provisions shall control and be binding.

FOURTEENTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

FIFTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By \_\_\_\_\_  
Deputy

[NAME OF CONTRACTOR]

By \_\_\_\_\_  
Its President

\_\_\_\_\_  
Type or Print Name

By \_\_\_\_\_  
Its Secretary

\_\_\_\_\_  
Type or Print Name



## ENCLOSURE B

## Bid Detail Information

**Bid Number :** PW-ASD 821

**Bid Title :** As-Needed Emergency Removal of Hazardous Material (2011-AN028)

**Bid Type :** Service

**Department :** Public Works

**Commodity :** HAZARDOUS MATERIAL AND WASTE SERVICES

**Open Date :** 9/29/2011

**Closing Date :** 10/12/2011 9:00 AM

**Bid Amount :** \$ 2,000,000

**Bid Download :** Not Available

**Bid Description :**

PLEASE TAKE NOTICE that Public Works requests proposals for the contract for As-Needed Emergency Removal of Hazardous Material (2011-AN028).

The total annual contract amount of this service is estimated to be \$2,000,000.

The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <http://dpw.lacounty.gov/asd/contracts> or may be requested from Ms. Lorena Calderon at (626) 458 4169 or [lcalderon@dpw.lacounty.gov](mailto:lcalderon@dpw.lacounty.gov), Monday through Thursday, 7 a.m. to 5:30 p.m.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://dpw.lacounty.gov/asd/contracts>.

Subcontractors are not allowed for this service. County may award up to two contracts for this service.

Minimum Requirement(s): Proposers must meet all minimum requirements set forth in the RFP document including, but not limited to, the following:

1. Proposers and proposers' on-site operation supervisors/managers must each have five years of experience in the removal and disposal of hazardous materials.

2. Proposer must possess all the following active and valid licenses/certifications:

a) Class A General Engineering Contractor's license with Hazardous Substances Removal Certification.

b) State of California Highway Patrol Hazardous Materials Transportation License.

c) State of California License to Transport Hazardous Material issued by the Department of Motor Vehicles.

d) Federal Environmental Protection Agency License.

e) Trauma Scene Waste Management Practitioner License.

f) Medical Waste Hauler Registration License.

g) ICS-200 OR ICS-300 Certification. ICS stands for Incident Command System.

3. All Contractor's project managers, supervisors, and workers shall have a minimum of 40 hours Hazardous Waste Operations and Emergency Response (HAZWOPER) training and the required annual HAZWOPER refresher course, as specified in 29 Code of Federal Regulation 1910.120 and Title 8 California Code of Regulation 5192, with the appropriate hours completed for their level of responsibilities.

4. The Field Chemist/Environmental Assessor shall meet one of the following:

(1) a four-year college degree in Chemistry/Biochemistry and a minimum five years of related experience in the field of Hazard Material removal and transportation, (2) 40 hours certification from an accredited school in the same field along with ten years of experience, or (3) certification as a Registered Environmental Assessor and a minimum of five years of related experience.

A Proposers' Conference will be held on Wednesday, October 12, 2011, at 9 a.m. at Public Works Headquarters, 900 South Fremont Avenue, Alhambra, California 91803, in Conference Room A. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS MANDATORY. Public Works will reject proposals from those whose attendance at the conference cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. After the conference, Proposers must submit questions in writing and request information for this solicitation within seven calendar days from the date of the conference. After the seventh day, it may be impossible to respond to further requests for information.

**ENCLOSURE B**

The deadline to submit proposals is Wednesday, October 26, 2011, at 5:30 p.m. Please direct your questions to Ms. Calderon at the number listed below.

**Contact Name :** Lorena Caldeeron

**Contact Phone# :** (626) 458-4169

**Contact Email :** [lcalderon@dpw.lacounty.gov](mailto:lcalderon@dpw.lacounty.gov)

**Last Changed On :** 9/29/2011 4:02:32 PM

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